

# Intro to Noodle Tools

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# Features

Citation building

Notecards creation

Outline

Sharing

Teacher assignments

Students collaboration

Students share work with teacher

# Log in

Register first with info from Suhalia. Create your own username /passcode

**Sign In** ⓘ

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Remember me [I forgot my password](#)

SIGN IN

**Register**

Register as a new user if you haven't used NoodleTools before:

- Free for you if your school or university is subscribed
- Individual accounts also available

REGISTER

**Access via G Suite / Office 365**

If your school uses G Suite for Education or Office 365 to access NoodleTools, sign in here:

Enter your Google or Office 365 email

Sign In with Google Sign In with Office 365

**Access via Clever**

Sign In with Clever

OR

App Store

Google Play

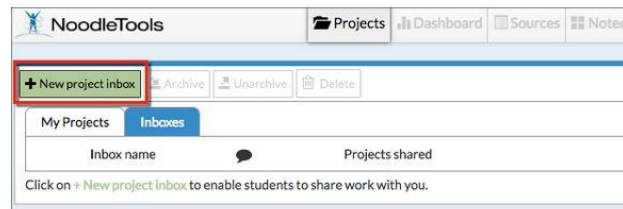
You will share and students will collaborate using the Microsoft Office platform.

# Project Inbox

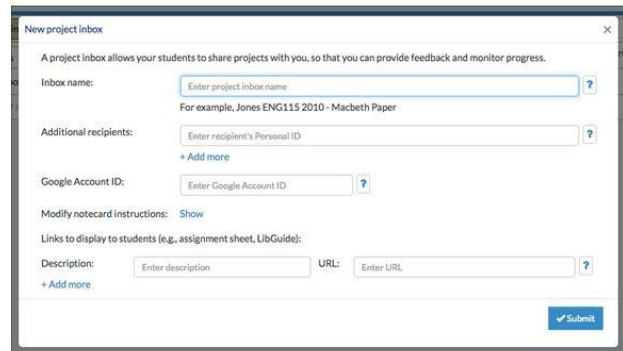
## 3. How to set up a project inbox to receive student work and provide feedback

An inbox is where students submit a specific project for your review so that you can monitor progress and provide feedback on their work.

1. Click the **Inboxes** tab and **New project inbox**.



2. In the **New project inbox** screen enter a name for your inbox. In the **Additional recipients** field, teachers' IDs can be added to allow them to view and provide feedback on projects submitted to this inbox. Click **Submit**.

A screenshot of the 'New project inbox' form. The form has a title bar 'New project inbox' with a close button. Below the title is a descriptive sentence: 'A project inbox allows your students to share projects with you, so that you can provide feedback and monitor progress.' The form contains several input fields: 'Inbox name:' with a text box containing 'Enter project inbox name' and a help icon; 'Additional recipients:' with a text box containing 'Enter recipient's Personal ID' and a help icon, and a '+ Add more' link; 'Google Account ID:' with a text box containing 'Enter Google Account ID' and a help icon; 'Modify notecard instructions:' with a 'Show' link; 'Links to display to students (e.g., assignment sheet, LibGuide):' with a text box containing 'Enter description' and a 'URL:' field containing 'Enter URL', both with help icons; and a '+ Add more' link. At the bottom right is a blue 'Submit' button.

3. The new inbox now appears under **Inboxes** on your Projects screen.
4. Share the name of the new inbox with your students.

For more details on setting up your inbox, please see "[How to set up an inbox and work with projects shared with you.](#)"



# Helpful tips can be found at this libguide or by searching through Noodle Tools

Library

WEST SOUND ACADEMY  
IB World School

West Sound Academy / LibGuides / NoodleTools How to Guide / Home

## NoodleTools How to Guide: Home

Tutorials that show you how to create a personal ID, work with projects, create citations, and do other tasks in NoodleTools

Search this Guide  Search

Home Create an Account Work with Projects Create Citations Use Quick Cite Print or Export a Source List Identify Primary & Secondary Sources

Create Parenthetical (in-text) References Share a Project with a Teacher Set Up a Collaboration Create & Use Notecards Create & Use an Outline Import a WorldCat Source

Archive and Annotate Your Online Sources For Teachers

### NoodleTools Tutorials


This guide provides tutorials to help you use NoodleTools.

**RETURNING WSA STUDENTS:**


- What do I do when I see "Revalidate Personal Folder"?





**GET STARTED:**

- Create an Account
- Work with Projects (including "How to create a new project")
- Create Citations and Include Annotations
- Use Quick Cite
- Print or Export a Source List
- Identify Primary, Secondary, or Tertiary Sources in Your List and Primary, Secondary, Tertiary - What's the Difference?
- Create Parenthetical (In-text) Citations or Footnotes
- Share a Project with a Teacher
- Set Up a Collaborative Project with Other Classmates
- Create and Use Notecards
- Create and Use an Outline
- Import a WorldCat Source into a Source List
- Archive and Annotate Your Online Sources




### NoodleTools Links



- NoodleTools Login    
Login to access tools for note-taking, outlining, and citation
- NoodleTools Quick Guide for Students    
This guide covers the following topics:  
(1) How to create a new account; (2) How to start a new project and a source list; (3) How to create notecards; (4) How to share a project with your teacher; and (5) How to set up a project collaboration with your classmates.
- NoodleTools Help Desk

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## How do I cite a born digital image on the open Web?

Gather elements from the image's Web page or the referring page:

- Permanent URL
- Name of website
- Title of image (if untitled, provide a description)
- Photographer or artist
- Date of e-publication or copyright
- Publisher of website
- Identifier / image ID, if given

The screenshot shows a web browser displaying a page from Pics4Learning.com. The page features a search bar with the text "baby panda, Po" and a large image of a panda on a tree branch. Below the image is a metadata section with the following information:

Name:	Pan540.jpg
Photographer:	Mary Ricci
Caption:	baby panda, Po
Location:	Atlanta, Georgia
Date Taken:	April 2011
Citation:	RICCI, MARY 2305262305 April 2011. Pics4Learning. 17 Aug 2012. <a href="http://pics.tech4learning.com/">http://pics.tech4learning.com/</a>

Yellow callouts on the screenshot identify the following elements for citation:

- Permanent URL:** The browser's address bar.
- Name of the website:** The "Pics4Learning.com" logo.
- Title of image:** The search results text "baby panda, Po".
- Publisher of website:** The footer text "Tech4Learning, Inc. All rights reserved."

